

# **Browns Bridge Community Church**

## **Production Team**

### **Mission and Philosophy**

#### **Team Mission**

The production team mission is to lead people into a growing relationship with Jesus Christ by creating a dynamic environment for authentic worship and effective communication while developing genuine community with each other.

#### **Team Philosophy**

The production team philosophy is to be relevant. For the un-churched person, the team has the challenge and opportunity to present a professional looking production. An excellent presentation will assist in breaking down walls and help to redefine church.

#### **Team Challenge**

The challenge is team effort. Each individual and each application is designed to work together to create one environment. Different interests and different gifts move the team in one direction toward one goal: growth in Christ. Such a venture begins with a challenge: a challenge to weaknesses, to creativity, to spiritual maturity and to unity as a team.

#### **Team Responsibility**

The production team is charged with the awesome responsibility of fusing the message (the love of God), and the media (music, lighting, video, etc.), to form an environment that encourages people into a growing relationship with Jesus Christ. As a production team member, his or her position -- and how well they perform at that position -- is critical to creating that environment: one that ministers to seekers and believers alike through a professional production.

#### **Team Effort**

The Sunday worship services are accomplished by primarily volunteers. They occupy 95% of the production roles needed on a Sunday morning. They serve God's ministry and his church using their gifts and talents in this environment. This ministry controls all of the live production elements during the Sunday morning services (ie: live video, lighting, audio, stage, etc.). The volunteer team is not typically involved in any of the pre or post-production that happens before or after Sunday.

#### **Team Commitment**

The Sunday morning time commitment is from the beginning of rehearsal, which typically starts at 6:30 a.m., through the final Sunday morning service. Most positions require set-up time during the week in addition to Sunday. The minimum asked for volunteers to serve is typically once every third Sunday. There is a year-long volunteer rotation, and it is asked that volunteers commit to at least one year. At the end of that year, each volunteer has the option of renewing their commitment if they want to stay on the team and continue to serve.

## **Production Team Areas**

### **Stage Direction**

The Stage Team directs the flow of people and equipment for the service. They also police traffic near the stage and manage the equipment behind the stage. They focus on creating the environment, removing distractions, enhancing visual communication, and supporting the communicator. The Stage Team is comprised of these positions.

Producer (staff) – (Stage Team Leader) Leads the entire production team in cues and ultimately is responsible for the overall look and feel of the morning.

Floating Producer (Staff) – Assists Producer with details of the morning

Technical Director (Staff) - Assists the entire team with issues that may arise during the morning.

Stage Manager – Sits on the front row to assist speakers with cues and many other responsibilities.

Back Stage Manager (BSM 1 & 2) – Coordinates the movement of equipment and talent backstage like moving risers, lowering the screen and opening the curtain.

### **Lighting:**

The Lighting Team prepares and operates the equipment used to light both the stage and the auditorium. They focus on illuminating properly, creating atmosphere, and focusing attention.

The Lighting team is comprised of just one position – the light board operator.

### **Video:**

The Video team prepares and operates the equipment necessary to display live video and graphics. They focus on enhancing worship and the message, creating visual appeal, and supporting the communicator. The video team is comprised of these positions.

Director – (Video Team Leader) leads the video team to deliver content to the switcher and ultimately determines what the audience sees on the screens.

Switcher – operates the switcher via direction from the director.

Shader – operates the picture quality of each camera.

Cam 1, 2, & 3 – operated the cameras on tripods towards the back of the audience.

Cam 4 & 5 – operated the hand held cameras on stage.

### **Computer Graphics and Playback**

The Computer Graphics and Playback operators are responsible for operating the machines necessary to play videos, worship lyrics, Bible verses, and other content for the service. This team is comprised of these positions.

CG – operates lyrics, lower third graphics, and any other slides necessary for the service.

Playback – plays all videos

### **Audio:**

The Audio Team is responsible for the management of all auditorium audio equipment. Their role is to support the band, speaker and all on-stage personnel as they lead or communicate to the audience. They focus on facilitating worship, communication, encouraging listening, and removing distractions. The audio team is comprised of these positions.

A1 – (Audio Team Leader) Main console operator. Responsible for the audio the audience hears.

A2 – Assistant to A1. Prepares recordings and wireless mics for speakers and non musicians.

M1 – Primary board operator for monitors for the musicians and talent on stage.

M2 – Assistant to M1. Prepares wireless mics, monitors for musicians and facilitates sound check.

# **Browns Bridge Community Church Production Team Volunteer Process**

## **1. Who are we looking for:**

We are typically looking for potential volunteers who have experience in an amateur or professional production environment or those people who enjoy tinkering with or operating electronic or audio/video equipment or computers and are willing to put in the time and effort that it takes to become proficient at a position on our production team.

## **2. Volunteer Application:**

If you turn in a service card and list our team as your first choice, then we will send you an application packet via email. You will also get an application via email if you list us as your second or third choice and your card makes it to us. If we fill our volunteer spaces before receiving your card, we will let you know. The application packet provides the staff with a profile of you. Completing this application is the first step in the process. Once you have turned in your application the staff will contact you via phone or email. Information on how to turn it in will be included in the application.

## **3. Contact:**

Once we have reviewed the application, we will contact you over the phone or email. We may have some questions, need some additional info, or may not have any needs in the areas that you are interested in. If we determine that there is a good fit in any of the areas that we need

## **4. Apprenticeship:**

You will be paired with an experienced volunteer on Sunday morning for some hands-on training in a mentoring relationship. This provides you the opportunity to learn in a one-on-one environment, and allows us time to evaluate your progress. This period can take anywhere from one to six months depending upon the position and the individual.

## **5. On Task:**

When you think you are ready -- and when we think you are ready -- you will be assigned to an area of the Production Team. You will join the roster in regular rotation. At this point, we will ask you to sign the Production Team Commitment Card and begin a one year commitment to our team.

## **6. Advanced Training:**

We are committed to sharpening our volunteer's skills and equipping them with the knowledge necessary to support the worship service. We do this annually or semi-annually (depending on your position) through a classroom environment we call Advanced Training. Volunteers must complete the course in their area to maintain active status on the Production Team.